

We are delighted that you have expressed an interest in volunteering at Kernan Hospital. It is our goal to provide our volunteers an opportunity to observe, learn and enhance your skills in a special area of interest. We receive many inquires from people, who like yourself, want to volunteer their time and share in making a difference in the lives of our patients. Therefore, we require the following:

1. Volunteers must be at least 14 years old, however the number of placements for this age group is quite limited. There is no maximum age limit for volunteering. High school students must have a GPA of 2.75/4.0 or higher. Please attach a copy of report card with application. Volunteers who are interested in working in the therapy gym must be a senior in high school or older. Gift shop volunteers must be at least 18 years old.
2. All volunteers are asked to make a minimum time commitment of 40 hours which usually breaks down to 3-5 hours per week, the same day each week. Of course we hope if you are accepted into the program, that you will consider volunteering for a much longer period of time.
3. You must complete the enclosed application along with 2 references, criminal background form, and the health forms. The completed application and references must be received by the volunteer office before an interview will be scheduled. The references are to be completed by 2 individuals who are not related and have known you for over one year. For minors, one of the references must be from a teacher. The references may be returned in separate envelopes or with the application.
4. After the application and references have been reviewed, you will be contacted to set up an interview and tour of the hospital. The Volunteer Department attempts to place the individuals by taking into account the hospital's needs and the individual's time, talents, maturity and skills.
5. If you are accepted into the program, you will be asked to set up an appointment with the Employee Health Nurse. At this time the nurse will review your completed health questionnaire, administer two PPD screening tests for tuberculosis (unless you submit documentation that you have had a PPD screening test within the last 12 months, then you would only need one), administer a drug screening, and draw a blood titer for chicken pox, measles, mumps, and rubella to evaluate your level of immunity. No one is permitted to begin volunteering until he/she has been cleared by the Employee Health Nurse.
6. Once you are cleared by employee health, you must attend a mandatory orientation session.

Please remember that volunteering is not paid employment and rarely leads to employment by the hospital; however, volunteering does require a commitment to the patients and the staff through the fulfillment of one's role and by working as scheduled.

Again, thank you for expressing interest in the volunteer program at Kernan. If you have any questions, please call me at 410-448-6748. I am looking forward to the receipt of you application and references.

Sincerely,

Cindy Miller
Coordinator, Customer and
Community Services
Phone: 410-448-6748
Fax: 410-448-6730